

# SWIFT MyStandards – Access and Login

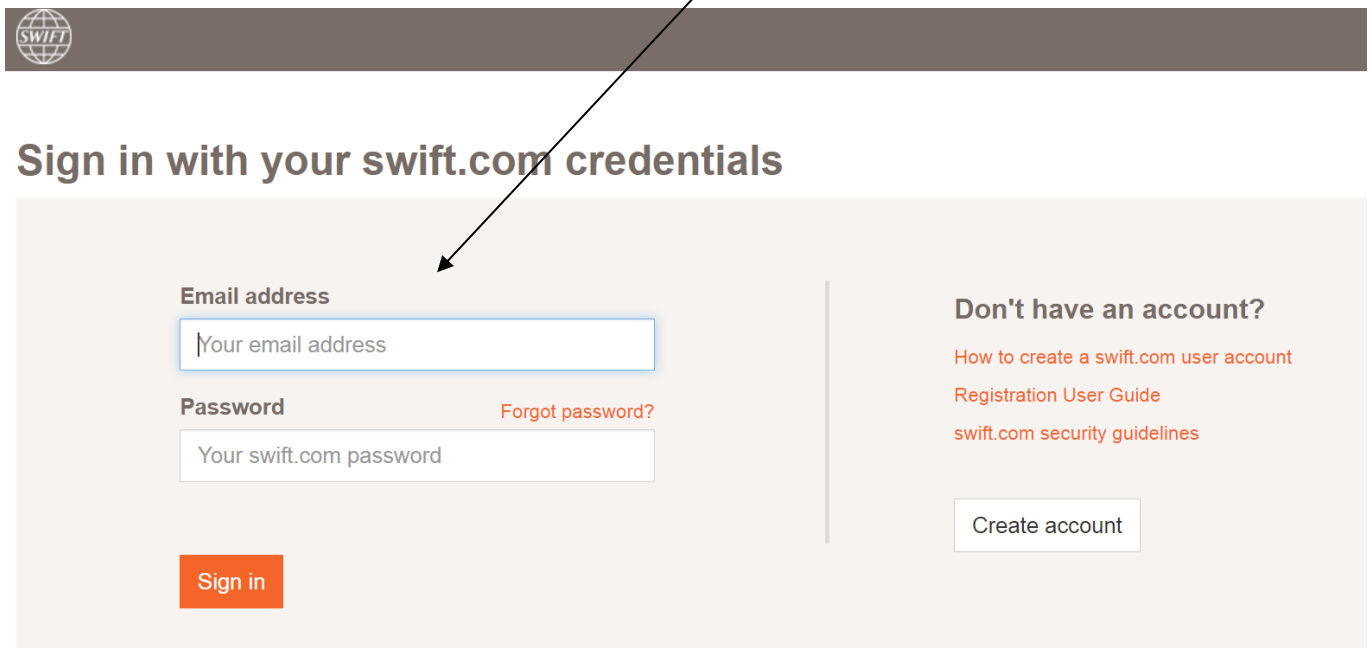
ASX has created a Community in the online portal SWIFT MyStandards for the purpose of sharing published ISO 20022 usage guidelines for ReferencePoint Corporate Action notifications. ASX generally uses SWIFT MyStandards to publish ISO 15022 and 20022 usage guidelines as used by ASX and its customers for various services including Austraclear, ASX Collateral, CHES Replacement and Corporate Action Notifications.

The following instructions provide an overview of

- how to set up as a new user and access MyStandards;
- how to request access to the ASX ReferencePoint ISO 20022 Corporate Actions Community and view usage guidelines;
- where to find more information.

## A. New User set up

1. The url address for MyStandards is <https://www2.swift.com/mystandards/#/>. Save this url as a favourite so you can easily access the website in future. A sample of the page is shown below.
2. If you have an existing account on swift.com then login from this page. You can then skip to paragraph 8 of these instructions.



3. If you are a new user on swift.com, you can create a new account - click on the “Create account” button then “Create account”

**Sign in with your swift.com credentials**

Email address

Password [Forgot password?](#)

[Sign in](#)

**Don't have an account?**  
[How to create a swift.com user account](#)  
[Registration User Guide](#)  
[swift.com security guidelines](#)

[Create account](#)

4. You will then be prompted to enter your personal details on a registration screen, as shown below. Note that password requirements are strong – you will be prompted for the minimum requirements. Please use your work email address to register. ASX will not provide access to the ASX ReferencePoint ISO 20022 Corporate Actions Community for personal email accounts (e.g. gmail).

**MyStandards**  
Standards made simple.

**Register on MyStandards**

First name  
Last name  
email  
Password  
Confirm password  
Challenge  
Type the Challenge

[Register](#)

SWIFT © 2011

5. Enter your details and click on the “Register” button.
6. You will then be sent an email from SWIFT to confirm registration. Open the email and click on the registration link in the email.
7. You will be taken to a Registration request page – click on “submit” to create the account and use MyStandards. You may be prompted to provide additional information to allow for additional access verification by SWIFT.

8. You can then login using the details just created.
9. On the login page enter your email and password details and click on Sign in. You will then be prompted to enter the 2 step verification code sent to your nominated mobile phone. You may need to request the verification be sent again, as it sometimes fails on first attempt. Click on the link under the Verify Code box – “Click here to resend your code”. You can also tick the box to confirm “Trust my device”.



## Sign in with your MyStandards credentials

[Setup a Login-seal to protect yourself against phishing attacks](#)

Email address

Password [Forgot password?](#)

**Sign in**

**Don't have an account?**

[swift.com security guidelines](#)

**Create account**

## 2-Step Verification

Enter the verification code sent to your mobile phone:

**Verify Code**

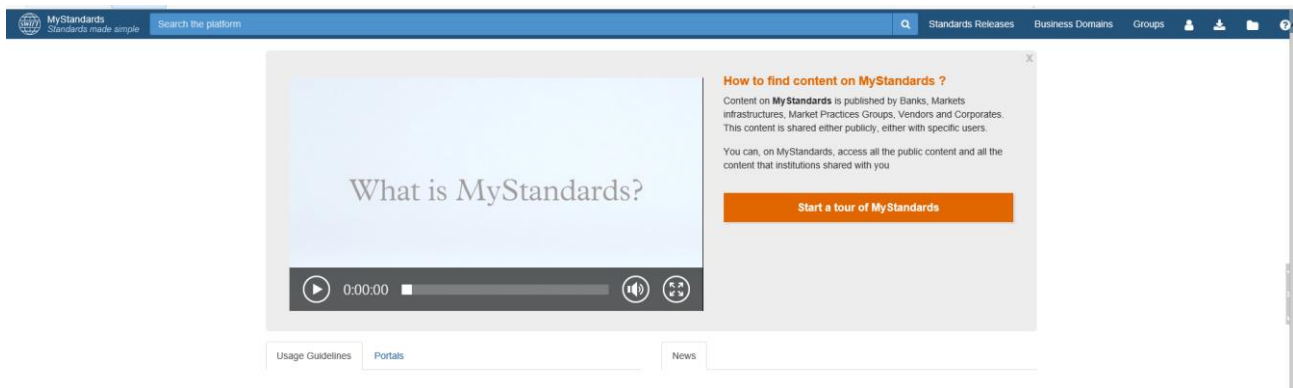
Trust my device. We won't ask you for a code again in the next 30 days on this device.

[Click here to resend your code](#)

If you are blocked from using all of your 2 step verification channels:  
[Reset 2-Step Verification \(requires approval\)](#)

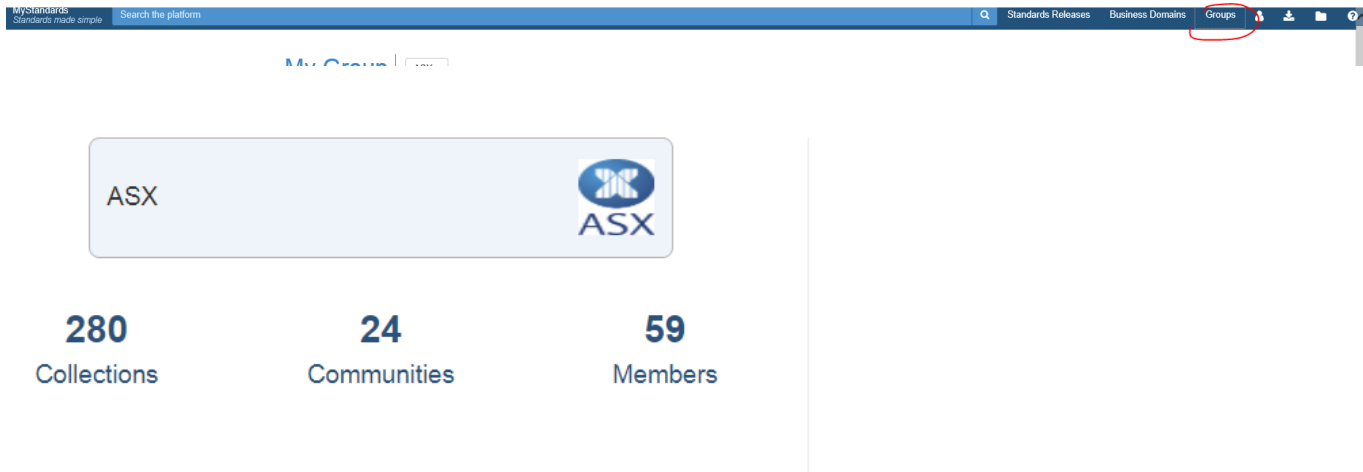
For information about how trust and privacy are managed on this website [Refer to the Privacy Statement](#)

10. You will then see the MyStandards home page.

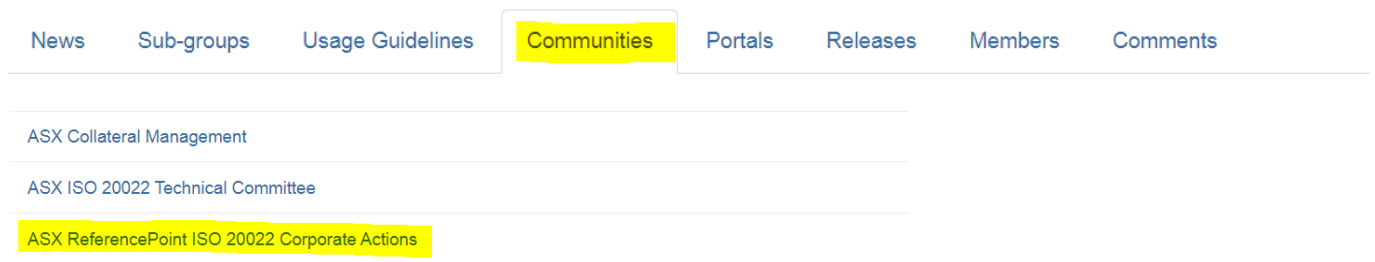


## B. Request membership of ASX ReferencePoint ISO 2022 Corporate Actions Community and view usage guidelines

1. To find the ASX ReferencePoint ISO 2022 Corporate Actions Community, login to MyStandards and then go to the Groups tab and search for "ASX".



2. Click on the Communities tab, and you will then see the group called "ASX ReferencePoint ISO 2022 Corporate Actions Community". Click on the "Request Access" button.



Alternatively you can email ASX to request access at email address:  
[ASXCorporateInformation.STP@asx.com.au](mailto:ASXCorporateInformation.STP@asx.com.au).

3. Once you have requested access and it has been granted, you will then see the Community available in your own profile by clicking on the person symbol in the tool bar, then clicking on "My Profile", or you can search for the ASX group again.



4. You will see the following screen when you click on the ASX ReferencePoint ISO 20022 Corporate Actions Community link.

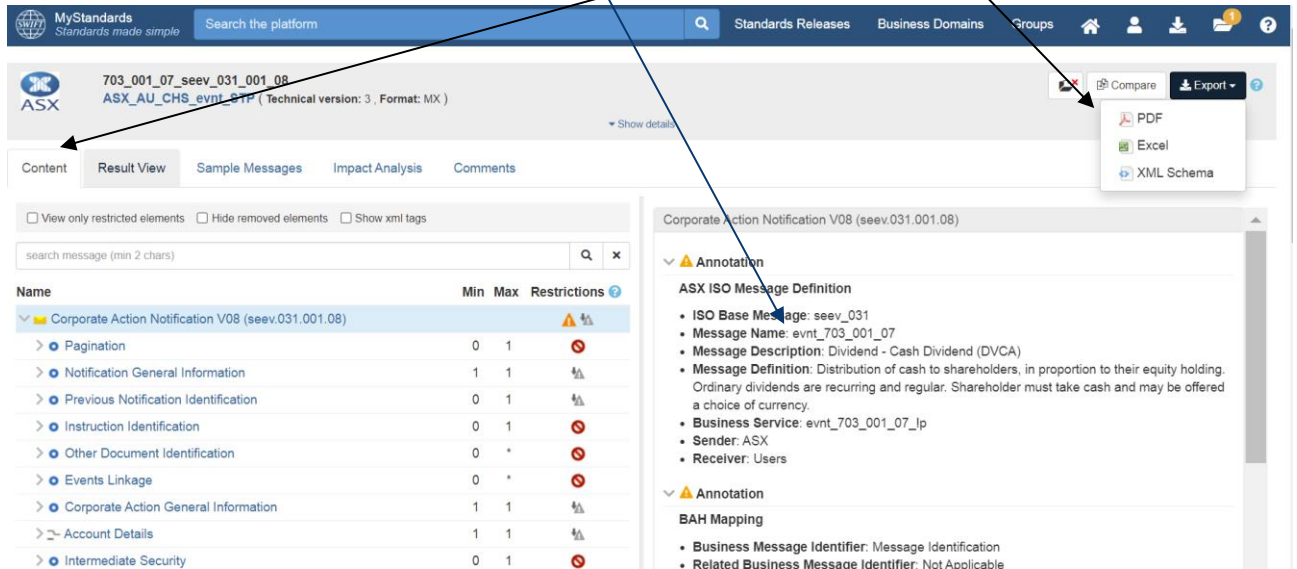


5. Click on the heading “ASX\_AU\_CHS\_evnt\_STP”. You will then see the individual usage guidelines published in the collection, with one guideline per event. The usage guidelines are listed by guideline name, by number. The list of all usage guidelines and the relevant corporate action event is available in the ReferencePoint ISO 20022 Real-Time Corporate Actions Manual publishing on this [page](#). The event type is also visible once you click on the usage guideline.

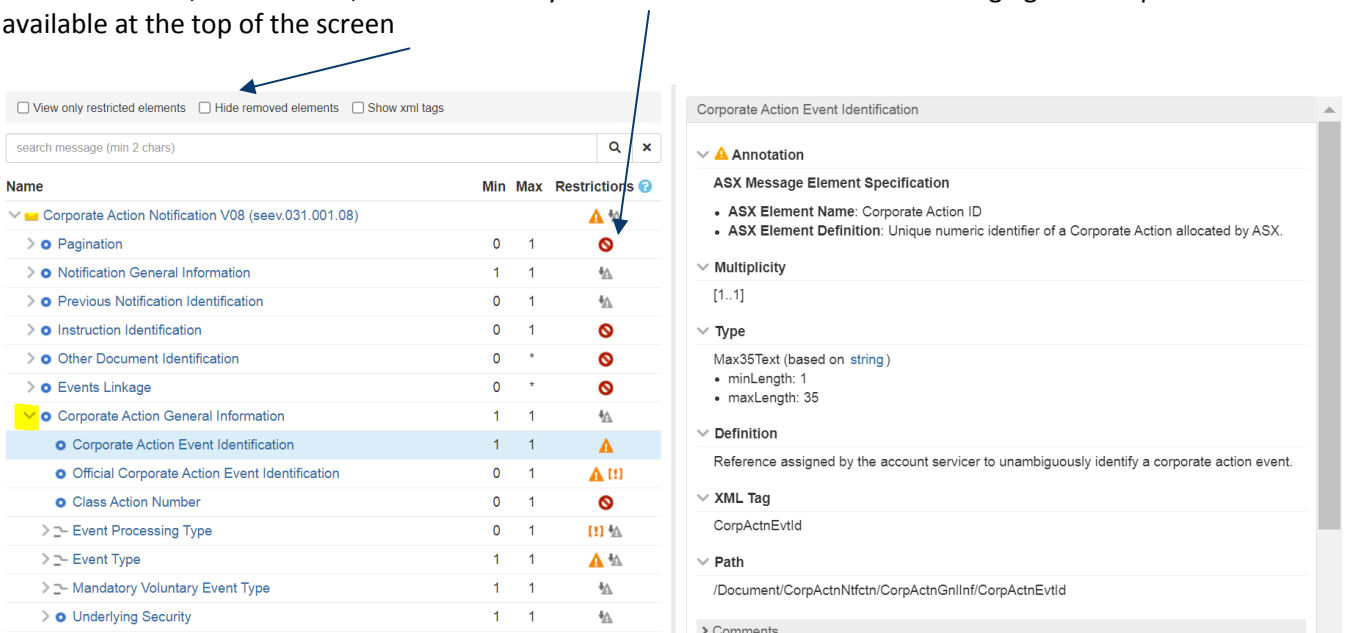


To open a guideline, click on the name.


- Once you click on the link for a usage guideline you will land on the screen below. The “content” tab will allow you to view details of the guideline on screen. You can also export the guideline as either pdf, xml or excel by clicking on the download tab. The event type can be found in the annotations

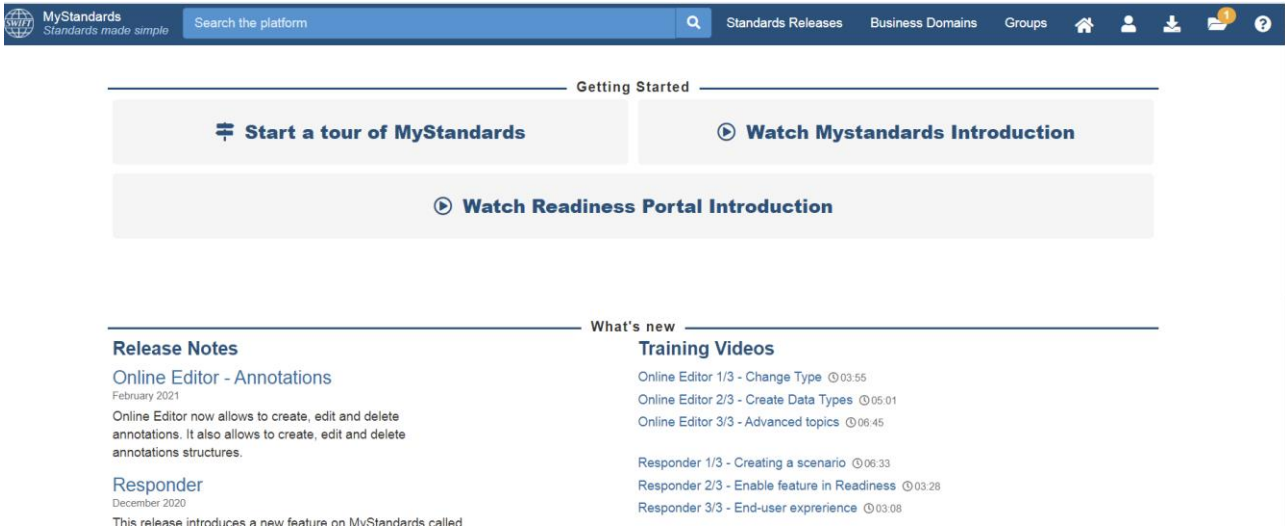


You can open the hierarchical elements of the message by clicking on the arrows on the left hand side. This will also give you an element view with additional notes available on the right hand side, sample below. If a field is not used, or restricted, it is indicated by the red circle. You can filter the usage guideline per the tabs available at the top of the screen



## C. More information on MyStandards

More information on the MyStandards functionality is available from the Help button on the upper right hand menu  right hand menu



The screenshot displays the MyStandards web application interface. At the top, there is a dark blue navigation bar with the MyStandards logo and tagline 'Standards made simple' on the left, a search bar, and navigation links for 'Standards Releases', 'Business Domains', and 'Groups'. On the right side of the navigation bar are icons for home, user profile, download, notifications (with a '1' badge), and help (a question mark icon). Below the navigation bar is a 'Getting Started' section with three buttons: 'Start a tour of MyStandards', 'Watch Mystandards Introduction', and 'Watch Readiness Portal Introduction'. The bottom section is titled 'What's new' and is divided into two columns: 'Release Notes' and 'Training Videos'. The 'Release Notes' column lists 'Online Editor - Annotations' (February 2021) and 'Responder' (December 2020). The 'Training Videos' column lists three videos for both 'Online Editor' and 'Responder'.

**MyStandards**  
Standards made simple

Search the platform

Standards Releases Business Domains Groups

Getting Started

- Start a tour of MyStandards
- Watch Mystandards Introduction
- Watch Readiness Portal Introduction

What's new

**Release Notes**

**Online Editor - Annotations**  
February 2021  
Online Editor now allows to create, edit and delete annotations. It also allows to create, edit and delete annotations structures.

**Responder**  
December 2020  
This release introduces a new feature on MyStandards called

**Training Videos**

- Online Editor 1/3 - Change Type 03:55
- Online Editor 2/3 - Create Data Types 05:01
- Online Editor 3/3 - Advanced topics 06:45
- Responder 1/3 - Creating a scenario 06:33
- Responder 2/3 - Enable feature in Readiness 03:28
- Responder 3/3 - End-user experience 03:08